

QUICK SET-UP OF DEBITEK AUTOMATIC DEBIT MACHINE OR E-Z CHIP® CARD RECHARGE CENTER

Your Debittek system will not work unless you follow all of these steps. Complete the Configuration Steps first. Then, turn over the page, and complete the Programming Steps. If you are reprogramming an existing card reader, remember to download data to the data collector before you begin (see Debittek User's Manual for instructions).

Configuration Steps

1. Open the door of the Card Revalue Station and power the unit.
2. Connect the data collector to the back of the card reader.
3. Press [ON/CLEAR].
4. Wait for the main menu to appear on the data collector display.
5. Press [C] to select the CONF functions.
6. Wait for the CONF screen to appear on the data collector display.
7. Press [U] to select the UNIT TYPE functions.
8. Use the UP or DOWN arrow keys to find the words AUTOMATIC DEBIT.
9. Press [EXE].
10. There are five different kinds of automatic debit systems. Select according to the host system below:

ADM 1 w/ VAL (232) Griffin System
ADM 2 w/ VAL (232) Debittek/Special Teams
ADM 3 w/ VAL (232) Cbord System
ADM 1 w/ VAL (MDM) Griffin, modem comm.
ADM 2 w/ VAL (485) Debittek UPDS System

11. Use the UP or DOWN arrow keys to find the model type for your configuration.
12. Press [EXE].
13. CURRENCY: appears on the data collector display. Use the UP or DOWN arrow keys to choose U.S. Dollars or Canadian Dollars.
14. Press [EXE].
15. ACCOUNT NAME: appears on the data collector display. Type in your facility's logo or name.
16. Press [EXE].
17. RECEIPT TITLE: appears on the data collector display. If you have a printer option, type in the message that will appear at the top of all receipts.
 - You may type up to 16 alphanumeric characters.
18. Press [EXE].

- Your unit type may not have all the configuration options listed in steps 19 through 23. If you do not see one of these options appearing on the data collector display, simply proceed to the step where the message that you do see on the data collector is explained.
19. MULTIVEND appears on the data collector display. Use the UP or DOWN arrow keys to choose ON or OFF.
 - If Multivend is ON, the cardholder can add more than one bill at a time to a card. When Multivend is OFF, a cardholder must add one bill at a time to a card. When Multivend is ON, the cardholder must press the RETURN button to retrieve the card.
 20. Press [EXE].
 21. TERMINAL ID: appears on the data collector display. Type in the terminal ID number (0 - 99) of the Card Revalue Station.
 22. Press [EXE].
 23. COMM PARAMETERS appears on the data collector display. Press [D] to choose DEFAULT.
 - COMM PARAMETERS enables you to program the communication parameters of your system.
 24. Press [S] to select the SITE CODE # functions.
 - A Site Code is a pre-assigned four digit number from 0001 to 9899 encoded on every card. One of the sitecodes programmed in the Debit Card System must match the sitecode on the user's card in order for the user to access the system.
 25. NUMBER OF SITE CODES: appears on the data collector display. Type in the number of Site Code #s used in your facility.
 26. Press [EXE].
 27. SITE CODE #1: appears on the data collector display. Type in the first Site Code # for your facility.
 28. Press [EXE].
 29. DISCOUNT LEVEL 1:1 appears on the data collector display. Type in the discount level (1 - 4) assigned to the last Site Code # you entered (refer to Debitek User's Manual for detailed information).
 - If you leave the discount level at 1, the discount extended to the Site Code # will default to 0%.
 30. Press [EXE].
 31. Follow steps 27 - 30 until all of the Site Code #'s and corresponding discount levels for your facility have been entered.
 32. Press [ON/CLEAR].
 33. Press [L] to select the LOCATION functions.
 34. LOCATION: appears on the data collector display. Type in the location of the machine.
 - You may type in up to 48 alphanumeric characters. To type numbers, you must hold the "shift" key.
 35. Press [EXE].
 36. Press [A] to select the ASSET functions.

37. ASSET NUMBER: appears on the data collector display. Type in the asset number of the Card Revalue Station.
 - You may type in up to 8 alphanumeric characters.
38. Press [EXE].
39. Press [ON/CLEAR].
40. Press [Y].

Programming Steps

- If you have just completed Configuration Steps, go to Step 4.
 1. Connect the data collector to the back of the card reader.
 2. Press [ON/CLEAR].
 3. Wait for the main menu to appear on the data collector display.
 4. Press [P] to select the PROG functions.
 5. Wait for the PROG screen to appear on the data collector display.
 6. Press [P] to select PRICES.
 - Steps 7 through 14 are for no bonus. In order to use the bonus feature, you must activate “Specials” and change the credit values listed below. Refer to the Debitex User’s Manual for complete instructions on bonuses.
 7. \$1 CREDIT VALUE: \$1.00 appears on the data collector display.
 8. Press [EXE].
 9. \$5 CREDIT VALUE: \$5.00 appears on the data collector display.
 10. Press [EXE].
 11. \$10 CREDIT VALUE: \$10.00 appears on the data collector display.
 12. Press [EXE].
 13. \$20 CREDIT VALUE: \$20.00 appears on the data collector display.
 14. Press [EXE].
 15. TAX RATE: 0.00% appears on the data collector display. If you wish to charge tax to the cardholders in your facility, type in the tax rate, if not, go to Step 16.
 - Taxes apply to cash transfers only, not to account transfers.
 16. Press [EXE].
 17. CARD TRANSFER LIMIT: appears on the data collector display. Type in the maximum amount of value that a cardholder can add to his/her card.
 - The value entered must be \$20.00 less than the card maximum value set at your facility.
 18. Press [EXE].
 19. ADM INCREMENT: \$5.00 appears on the data collector display. Type in the incremental value that the Card Revalue Station will transfer from an account to the card.

20. Press [EXE].
21. Press [I] for IDLE-MSG (magnetic stripe systems only).
22. IDLE MESSAGE: appears on the data collector display. Type in the idle message (see Debittek User's Manual for detailed information).
23. Press [EXE].
24. If you are using discount levels, press [D] for DISCOUNTS.
25. DISCOUNT 1: 0% appears on the data collector display. Accept the default of zero, or type in the value desired.
26. Press [EXE].
27. Repeat Steps 25 and 26 until all discount levels are entered.
28. Press [ON/CLEAR].
29. Press [Y].
30. Press [O].
31. Disconnect the data collector from the card reader.